

Exhibit Application and Contract for Exhibit Space

ACLP 2026 Child Life Conference

Event Dates: May 20-23, 2026

Event Location: Hilton Chicago, Chicago, IL

This Application and Contract to participate in the ACLP 2026 Child Life Conference (hereinafter “ACLP”) (“Event”) at Hilton Chicago (“Facility”) over May 20 through May 23, 2026 including but not limited to move-in and move out dates (“Event Dates”) shall become effective when it has been submitted by the exhibiting company and accepted by the ACLP. The individual signing this Application and Contract represents and warrants that he/she is duly authorized to execute this binding Application and Contract on behalf of the exhibiting company. By signing below, the exhibiting company agrees to be bound by the terms and conditions below. The exhibiting company agrees that upon acceptance of this Application and Contract by ACLP with or without appropriate payment of the exhibition fee and further action by the exhibiting company, this Application and Contract, together with the terms and conditions below, (collectively “this Contract”) shall become a legally binding contract between ACLP and exhibiting company (“Exhibitor”).

1. EVENT MANAGEMENT

Smithbucklin will serve as manager of the Event’s Exhibit Hall (“Exhibits”) and will be known as ACLP Event Management. ACLP Event Management is responsible for assignment of exhibit booth space, exhibit logistics and collection of exhibitor payment. ACLP Event Management acts as a liaison between exhibitors, ACP and all official Event contractors. If you have any questions about your exhibit booth, contact ACLP Event Management directly.

ACLP 2026 Child Life Conference Event Management

C/O Smithbucklin
330 N. Wabash Ave. Ste. 2000
Chicago, IL 60611 USA
Email: exhibits@childlife.org

2. ELIGIBILITY CRITERIA FOR EXHIBITORS (Including Products Eligible for Exhibit Space)

ACLP reserves the right to determine the eligibility of any exhibitor for inclusion in the Event and to prohibit an exhibitor from conducting and maintaining an exhibit if, in the sole judgment of ACLP, the exhibitor or exhibit or proposed exhibit shall in any respect be deemed unsuitable. An Exhibitor’s eligibility to exhibit in the Event must remain in effect from the time of submission of the Application and Contract to the time of the Event and should ACLP determine that an Exhibitor which it had previously determined was eligible to exhibit at the Event is no longer eligible to do so, ACLP may notify the Exhibitor and may terminate the Application and Contract without liability upon written notice to Exhibitor. Exhibitors are prohibited from assigning or subletting a booth or any part of the space allotted to them, nor shall they exhibit or permit to be exhibited in their space any products or advertising materials for other companies.

3. BOOTH RENTAL FEE

For purposes of this Application and Contract, the amount of the rental cost associated with the booth selected by Exhibitor is referred to as the “Exhibit Booth Fee.” Exhibit booth fee does **not** include required flooring, furnishings, electrical, internet, or other associated booth equipment or needs.

Child Advocacy

Early Bird (Through February 28, 2026): \$1,700

Standard: \$2,000
Corner Fee: \$400

For Profit

Early Bird (Through February 28, 2026): \$2,200
Standard: \$2,500
Corner Fee: \$400

Booths are sold in 10'x10' increments. This rate includes (2) exhibit hall registrations, pipe & drape, blue 8' high back drape, blue 3' high side drape, ID sign (17"x11"), (1) 6' blue drape table, (2) two chairs, and (1) wastebasket

4. ASSIGNMENT OF SPACE

For all Applications and Contracts received on or before February 9, 2026, space is assigned via online space selection based on priority points. Space selection instructions along with assigned date and time slot will be emailed to the logistics contact for the listed on the Application and Contract. An Application and Contract is required to select space.

For all Contracts received on or after February 10, 2026, space will be assigned on a first-come, first-served basis after the online space selection is complete.

The priority point system outlined below will be used to assign exhibit space during online space selection for Applications and Contracts received on or before February 9, 2026.

If there is a priority point tie, a lottery will be held to see which company selects first. If an Exhibitor changes their name, it is their responsibility to inform ACLP Event Management. Because it is nearly impossible to contact all exhibitors for new selections of booth space, ACLP Event Management reserves the right to assign the next most suitable space when the requested space is not available. ACLP Event Management also reserves the right, at its sole discretion, to modify the floor plan to accommodate space sales or to avoid conflicts, and, should conditions dictate, ACLP reserves the right to adjust the floor plan and relocate exhibit booths as necessary. If the Exhibitor has an outstanding balance due with the ACLP for any other item, ACLP reserves the right to exclude the Exhibitor from the online space selection or assign space. The preferences given for booth space locations on the Application and Contract are guidance and are not guaranteed by ACLP.

ACLP reserves the right to change Event Hours or dates, to rearrange the floor plan, and/or to relocate any Exhibit Booth/Exhibitor as it deems necessary at any time.

5. PAYMENTS, CANCELLATIONS & REFUNDS

Exhibitor must remit a 100% percent of their total fees within 30 days of receipt of their invoice from ACLP Event Management. Contracts received after **February 28, 2026**, must remit payment on invoice receipt. Full payment must be received on or before **April 21, 2026**, regardless of Applications & Contract submission date unless payment arrangements were made with the ACLP Sales Team. ACLP reserves the right to reassign an exhibit booth space if the Exhibitor fails to remit 100% payment within 90 days of invoice. ACLP reserves the right to hold or revoke Exhibitor badges for any Exhibitor with an unpaid balance and to instruct all official contractors to deny goods and services.

Credit card payments can be made online using American Express, Discover, MasterCard or Visa. Make all checks payable to **ACLP 2026 Child Life Conference** and remit to the following address via the U.S. Postal Service:

Lockbox Address
Child Life Council Inc
PO BOX 719166
CHICAGO IL 60677-9416

Alternatively, Exhibitor may remit via overnight courier (e.g., FedEx) to the following address:

Lockbox Address
Child Life Council Inc
PO BOX 719166
CHICAGO IL 60677-9416

Exhibitors who wish to pay by ACH/wire will require the following information:

Bank Name: CIBC Bank USA
Bank Address: 120 South LaSalle Street, Chicago, IL 60603
ABA: 071006486
SWIFT Code: PVTBUS44
Favor of (“F/O”): Child Life Council, Inc.
Account (“A/C”): 2021811

6. CANCELLATION OF FULL OR PARTIAL SPACE BY EXHIBITOR

Cancellation of exhibit space must be directed via email to exhibits@childlife.org, provided that the cancelling Exhibitor obtains confirmation of ACLP’s receipt of the email on or before the cancellation deadline.

For cancellations of space received between the initial space selection and **February 28, 2026**. Exhibitor is responsible for, and ACLP shall be entitled to retain, 50% percent of the total Exhibit Booth Fee as a cancellation fee.

Full payment is required and no refunds whatsoever will be made on cancellations or reductions of space on or after **February 28, 2026**. Should an Exhibitor cancel even partial space on or after **February 28, 2026**, the Exhibitor is responsible for the full Exhibit Booth Fee for the originally contracted exhibit space.

Notwithstanding the foregoing, Exhibitor will have no right to cancel all or any portion of assigned exhibit space or this Contract subsequent to ACLP’s cancellation of the Event pursuant to Section 7.

7. CANCELLATION OR CHANGES TO 2026 ANNUAL CONFERENCE BY ACLP

If for any reason ACLP determines that the 2026 Annual Conference must be cancelled, shortened, delayed, dates changed, or otherwise altered or changed, Exhibitor understands and agrees that ACLP shall not refund any amounts Exhibitor paid towards the Exhibit Booth Fee and that all losses and damages that it may suffer as a consequence thereof are its responsibility and not that of ACLP or its directors, officers, employees, agents or subcontractors. Exhibitor understands that it may lose all monies it has paid to ACLP for space at the Event, as well as other costs and expenses it has incurred, including travel to the Event, setup, lodging, decorator freight, employee wages, etc.

8. ELIGIBILITY TO EXHIBIT

ACLP reserves the right to determine the eligibility of any exhibitor for inclusion in the Event and to prohibit an exhibitor from conducting and maintaining an exhibit if, in the sole judgment of ACLP, the exhibitor or exhibit or proposed exhibit shall in any respect be deemed unsuitable. Exhibitor’s eligibility to exhibit in the Event must remain in effect from the time of submission of the Contract to the time of the Event and should ACLP determine that Exhibitors no longer eligible to exhibit at the Event (though previously deemed eligible), ACLP may notify the Exhibitor and may terminate this Contract without liability upon written notice to Exhibitor.

9. SUBLETTING OF EXHIBIT SPACE PROHIBITED

Exhibitor is prohibited from assigning or subletting a booth or any part of the space allotted to it nor shall it exhibit or permit to be exhibited in its space any products or advertising materials which are not a part of its own regular

products, or which are not compatible with the purpose and/or character of the 2026 Annual Conference as determined by ACLP in its sole discretion.

10. PROMOTIONAL ACTIVITIES

Further, Exhibitor shall not engage in any promotional activities which ACLP determines to be outside the purpose and/or character of the 2026 Annual Conference as determined by ACLP in its sole discretion.

11. RETAIL SALES

No retail sales, where payment is received and product delivered, are permitted in the exhibit hall of the Event ("Exhibit Hall") at any time. Payment and/or orders may be taken for future delivery.

12. HOUSING

All housing reservations for the Event should be made by the Exhibitor by going to the [Event website](#). Event Management will send emails to Exhibitor from exhibits@childlife.org. Other companies may not provide the prices, service and reliability available by reserving rooms directly using the instructions provided by the <CLIENT NAME>. If you are contacted by ANY company except ACLP about hotel reservations for 2026 Annual Conference, please inform Event Management at exhibits@childlife.org. ACLP shall not be responsible for any damages or costs related to Exhibitor making hotel reservations via an unauthorized solicitation of hotel reservations.

13. INTELLECTUAL PROPERTY MATTERS

The Exhibitor represents and warrants to ACLP that no materials used in or in connection with its exhibit infringe the trademarks, copyrights (including, without limitation, copyrights in music and other materials used or broadcast by Exhibitor) or other intellectual property rights of any third party including, but not limited to, any use of artificial intelligence. The Exhibitor agrees to immediately notify ACLP of any information of which Exhibitor becomes aware regarding actual or alleged infringement of any third party's trademarks, copyrights or other intellectual property rights. The Exhibitor agrees to indemnify, defend and hold ACLP, officers, directors, employees, agents, successors and assigns harmless from and against all losses, damages and costs (including attorneys' fees) arising out of or related to claims of infringement by Exhibitor, its employees, agents, or contractors of the trademarks, copyrights and other intellectual property rights of any third party.

Notwithstanding the foregoing, ACLP, its officers, directors, employees, agents, and each of them, shall not be liable for and expressly disclaims all liability for infringement or alleged infringement of the trademarks, copyrights or other intellectual property of any third party arising out of the actions of any Exhibitors. The terms of this provision shall survive the termination or expiration of this Contract.

14. USE OF ACLP NAME

ACLP, 2026 Annual Conference, and Event logo are registered trademarks owned by the ACLP. Participation by Exhibitor in the Event does not entitle Exhibitor to use such names or logos, except that Exhibitor may reference the Event and use the Event logo with reference to Exhibitor's participation as an exhibitor at the 2026 Annual Conference. Participation in the Event does not imply endorsement or approval by ACLP of any product, service or participant and none shall be claimed by any participant.

15. SET-UP TIME

Set-up of exhibits begins in the Facility on Wednesday, May 20 from 1pm to 5pm. If an exhibit is not set-up by 5pm on Wednesday, May 20, ACLP reserves the right to cancel such space, to re-assign such space to another Exhibitor, or to make such other use of the space as deemed necessary or appropriate. ACLP reserves the right to set-up the exhibit or remove the freight from the booth at the Exhibitor's expense. ACLP reserves the right to modify move-in/Show

Hours/move-out, in which case all Exhibitors will be notified prior to the effective date of such changes. No refund will be made to the original contracting Exhibitor with respect to ACLP's election of any rights under this Section 14.

16. EVENT HOURS

Exhibitor Move In

Wednesday, May 20, 2026

1 p.m. – 5 p.m.

Show Hours

Thursday, May 21, 2026

10 a.m. – 6:30 p.m.

Friday, May 22, 2026

10 a.m. – 2 p.m.

Exhibitor Move Out

2 p.m. – 6 p.m.

17. DISMANTLING OF EXHIBITS

Exhibits are to be kept intact until the closing of the Exhibit Hall on Friday, May 22, from 2pm to 6pm. No part of an exhibit shall be removed during the Show Hours without special permission from ACLP. Should Exhibitor begin dismantling its booth before the close of the Exhibit Hall may lose part or all of its priority points and may entirely lose the privilege of exhibiting at future ACLP events.

All freight must be removed from Facility by 6pm on Friday, May 22. If exhibits are not removed by this time, ACLP reserves the right to remove exhibits and charge the expense to Exhibitor and ACLP shall have no liability for any loss or damage to Exhibitor's exhibit property caused by such removal.

18. BADGES

Exhibitor will be provided with 2 complimentary Exhibit Hall Only badges per 100 sq. ft. of exhibit space purchased

Exhibitor badges are for Exhibitor's full and part-time employees or contractors. Any misuse of Event badges is prohibited. Forms of misuse include (without limitation): allowing someone else to use your badge, counterfeit badges, copying or tampering with a badge, using a badge from a previous event, etc. ACLP may confiscate any badges that ACLP suspects is violating this policy. Exhibitor badges and Exhibitor Full Conference badges allow access to the Exhibit Hall during the following move-in, Show Hours and move-out:

Wednesday, May 20 from 1 p.m. – 5 p.m. (move-in)

Thursday, May 21 from 10 a.m. to 6:30 p.m.

Friday, May 22 from 10 a.m. to 2 p.m.

Friday, May 22 from 2 p.m. to 6 p.m. (move out)

Event attendees do not have access to the Exhibit Hall until Thursday, May 21 starting at 10 a.m.. Should Exhibitor give its badges to an Event attendee in order for the attendee to gain access to the Exhibit Hall prior to this time may, at the sole discretion of ACLP, lose part or all of its company's priority points, and may entirely lose the privilege of exhibiting in future ACLP events. ACLP reserves the right to give an Exhibit Hall Pass to any Exhibitor or Event attendee in order to grant them access to the Exhibit Hall at any time.

19. MINIMUM AGE FOR ADMISSION

Children under the age of 16 are not permitted in the Exhibit Hall at any time. Any attendees or exhibitors arriving with children under the age of 16 will be denied access to the Exhibit Hall with such children without any exceptions or refunds.

20. EXHIBITOR LIABILITY

Exhibitor remains solely responsible for the safety of its property at all times during transit to and from the Facility and in the Exhibit Hall. Neither ACLP, its directors, officers, employees, agents, subcontractors, nor Smithbucklin, (collectively “Show Management”) are responsible for Exhibitor’s property or any loss thereto from any cause.

EXHIBITOR HEREBY WAIVES AND RELEASES ANY CLAIM OR DEMAND IT MAY HAVE AGAINST ANY OF SHOW MANAGEMENT BY REASON OF ANY DAMAGE TO OR LOSS OF ANY OF ITS PROPERTY.

21. INDEMNIFICATION

Exhibitor agrees that it will indemnify, defend and hold Show Management harmless from and against a) the performance or breach of this Contract by Exhibitor, its employees, agents or contractors; b) the failure by Exhibitor, its employees, agents or contractors to comply with applicable laws, regulations and ordinances; and c) the act, omission, negligence, gross negligence, or willful misconduct of Exhibitor, its employees, agents, contractors, licensees, guests, or invitees. This indemnification of Show Management by Exhibitor is effective unless such injury was caused by the sole gross negligence or willful misconduct of Show Management. Exhibitor agrees that if Show Management or AHRMM is made a party to any litigation commenced by or against Exhibitor, or relating to this Contract or the premises leased hereunder, then EXHIBITOR WILL PAY ALL COSTS AND EXPENSES, including attorneys’ fees, INCURRED BY OR IMPOSED UPON SHOW MANAGEMENT OR AHRMM BY REASON OF SUCH LITIGATION. THE TERMS OF THIS PROVISION SHALL SURVIVE THE TERMINATION OR EXPIRATION OF THIS CONTRACT.

Show Management agrees that it will indemnify, defend and hold Exhibitor harmless from and against a) the performance or breach of this Contract by Show Management, its employees, agents or contractors; b) the failure by Show Management, its employees, agents or contractors to comply with applicable laws, regulations and ordinances; and c) the act, omission, negligence, gross negligence, or willful misconduct of Show Management, its employees, agents, contractors, licensees, guests, or invitees. This indemnification of Exhibitor by Show Management is effective unless such injury was caused by the sole gross negligence or willful misconduct of Exhibitor. Show Management agrees that if Exhibitor is made a party to any litigation commenced by or against Show Management, or relating to this Contract or the premises leased hereunder, then SHOW MANAGEMENT WILL PAY ALL COSTS AND EXPENSES, including attorneys’ fees, INCURRED BY OR IMPOSED UPON EXHIBITOR BY REASON OF SUCH LITIGATION. THE TERMS OF THIS PROVISION SHALL SURVIVE THE TERMINATION OR EXPIRATION OF THIS CONTRACT.

22. INSURANCE

Exhibitor is required to maintain and to provide a certificate of insurance to Show Management on or before **April 21, 2026** evidencing the following:

- (a) General liability with limits not less than \$1,000,000 per occurrence, \$2,000,000 in the aggregate
- (b) Owned (if applicable), hired and non-owned auto liability with limits not less than \$1,000,000 per occurrence
- (c) Workers’ compensation with state statutory limits
- (d) Employer’s liability with limits not less than \$500,000
- (e) Commercial umbrella liability with limits not less than \$2,000,000
- (f) Personal property and equipment on a special form replacement cost basis

ACLP, Smithbucklin Corporation and the Hilton Chicago, are to be listed as additional insureds on a primary and non-contributory basis with respect to general/auto/umbrella liability.

A waiver of subrogation must apply to all policies. All carriers are to maintain an A.M. Best rating of not less than A-VII.

Exhibitor will not be permitted to set up its booth prior to submitting the proper certificates. Certificates should be sent to exhibits@childlife.org.

23. USE OF SPACE — GENERAL

- (a) Exhibitor is not permitted to display or distribute literature or any promotion outside the confines of its assigned exhibit space in the Exhibit Hall. Distribution or display of promotional material in public areas of the Facility or meeting rooms is strictly prohibited. ACLP also reserves the right to remove, at Exhibitor's cost, any promotional material or product deemed by Show Management as not suitable for display at the ACLP.
- (b) Exhibitor is prohibited from possessing, displaying or depicting any products or components or company names in their booth that could be interpreted as being a promotion or comparison (features, benefits, price etc.) of another company.
- (c) No exhibit will be permitted that interferes with the use of other exhibits or impedes access to them or impedes the free use of the aisles.
- (d) Distribution by Exhibitor, or its agents, of any printed materials, souvenirs or other articles shall be restricted to the Exhibitor's exhibit space. No noisemakers, helium balloons, lighter-than-air objects, gummed stickers or labels will be permitted as handouts.
- (e) Any special promotions, music or stunts planned by Exhibitor at any time during the Event must be approved with ACLP. Details should be submitted to Show Management via email to exhibits@childlife.org at least 10 business days prior to the start of the Event. ACLP reserves the right to designate specific days and hours during which special promotions and stunts may be conducted, if they are permitted at all.
- (f) ACLP allows drawings, games of chance and raffles in the Exhibit Hall, subject to the prior written approval of ACLP. Exhibitor must abide by all Cook County statutes and regulations regarding drawings, games of chance and raffles.
- (g) No animals are permitted in the Facility other than service animals.
- (h) Exhibitor must abide by all of the General Policies, Rules, and Regulations of the Facility, a copy of which is included in the Exhibitor Services Manual, made available to Exhibitor in February. The Facility has reserved the right to update, change or amend its rules and regulations after publication in the Exhibitor Services Manual. To obtain a copy of the General Policies, Rules, and Regulations of the Facility prior to publication in the Exhibitor Services Manual Exhibitor may email exhibits@childlife.org.
- (i) Exhibitor shall be responsible for compliance with the Americans with Disabilities Act. Exhibitor shall indemnify, defend and hold Show Management harmless from any and all claims, costs, expenses or other damages, arising out of Exhibitor's breach of this provision consequences of Exhibitor's failure in this regard. The terms of this provision shall survive the termination or expiration of this Contract. For more information on the Americans with Disabilities Act and how to make exhibit space accessible to persons with disabilities, please contact:

U.S. Department of Justice ADA, Civil Rights Division Disability Rights Section
NYAV 950 Pennsylvania Avenue, NW
Washington, D.C. 20530 USA
phone: +1.800.514.0301 (voice) +1.800.514.0383 (TTY)
website: www.ada.gov

- (j) Helium or other compressed gas tanks must be properly secured to prevent toppling. Facility reserves the right to require compressed gas tanks to be removed from the Exhibit Hall during Show Hours. Helium-filled balloons are allowed in the Facility only as a display, and must be fastened to the booth. Balloons may not be given out within the Facility. All lighter-than-air objects must be removed from the Facility at the close of the Event. Facility reserves the right to assess a fee for retrieving any escaped lighter-than-air objects to the Exhibitor.
- (k) All booth personnel must be properly and modestly clothed.
- (l) Exhibitor is permitted to serve food and non-alcoholic beverages in its booth during Event Hours. Non-alcoholic beverages do not need to be served by a bartender but all beverages and food must be ordered through the Facility's caterer.
- (m) Exhibitor is permitted to provide alcoholic beverages in its booth during the Exhibit Hall Receptions on May 21, 2026 through May 22, 2026. Alcoholic beverages served in booths may only be purchased and served by licensed bartenders from the Facility's Food and Beverage Department and must be ordered through the Facility's caterer.
- (n) Hilton Chicago is the official in-house caterer and at the Facility is the exclusive provider of food and/or beverage items at the Facility. If requested, Hilton Chicago will allow Exhibitor to bring its own food and/or beverage into the Facility for the sole purpose of equipment demonstration, provided the Exhibitor has signed and submitted Hilton Chicago sampling and waiver of liability form which can be found in the Exhibitor Services Manual or by emailing exhibits@childlife.org. If the Hilton Chicago is required to handle, store, refrigerate, transport, deliver, prepare, or service any of the demonstration food and beverage product brought in by the Exhibitor, charges will apply. Only food and/or beverages used for Exhibitor's equipment demonstration will be permitted.
- (o) The exhibit hall is carpeted.
- (p) Exhibitor, at ACLP's sole discretion, is prohibited from taking videos and photographs of any booths in the Exhibit Hall, other than their own. Aerial photography, videography or stunts of any kind by an Exhibitor, i.e. drones, are strictly prohibited. The Exhibitor acknowledges and agrees that ACLP its employees and contractors may take photographs/videos, which could include images of Exhibitor, its name and logo, its representatives and its exhibits while attending the Exhibition. Exhibitor hereby consents to and grants to the ACLP and its affiliates, the unrestricted, perpetual, worldwide, royalty-free and transferable right and license to use (and grant others the right to use) the images worldwide in any manner without any compensation. Exhibitor acknowledges that ACLP is the sole and exclusive owner of all rights in the images and hereby waives (a) any and all rights in and to such images, and (b) any and all claims Exhibitor and its representatives may have relating to or arising from the images or their use.
- (q) Music in the booth or at any of Exhibitor's function held in conjunction with the Event is subject to applicable copyright and licensing fees. It is the sole responsibility of the Exhibitor to pay applicable fees.
- (r) Hanging signs are **not** permitted in the Exhibit Hall.
- (s) All exhibit fixtures and booth structures are permitted to a maximum height of (8') (2.44 m) in inline booths. All exhibit fixtures and booth structures are permitted to a maximum height of (12') (3.66 m) in all perimeter booths. Exhibitor agrees to abide by these maximum height limits and all other Booth Construction/Display Rules & Regulations, see Appendix A.

- (t) If Exhibitor occupies an Island, Split Island, Peninsula or Modified Peninsula space, Exhibitor must submit a detailed floor plan, including dimensions, to Show Management for review and approval by April 2026. If Exhibitor received a written booth violation notice at the Event in 2025, Exhibitor must submit a detailed floor plan, including dimensions, to Show Management for review and approval by April 2026. Floor plans should be submitted via email to exhibits@childlife.org.
- (u) Umbrellas and canopies are considered part of the overall booth components and may not protrude into the aisle.

24. USE OF SPACE — LIGHTS/ AUDIO / VEHICLES ETC.

- (a) No spotlight may be directed toward the aisles or so directed that it proves to be irritating or distracting to neighboring Exhibitors or guests.
- (b) Droplights or special lighting devices must be hung at a level or positioned so as not to prove to be an irritant or distraction to neighboring Exhibitors or guests.
- (c) No strobe light effects are permitted.
- (d) Projectors, computer screens or TV screens must not cause people to block the aisle. Computer screens and TV screens are considered part of the overall booth components and may not protrude into the aisle.
- (e) Loud speakers or operation of equipment, which is of excessive sound volume to be annoying to neighboring Exhibitors or guests is not permitted based on the 80/80 Rule: Any sound that consistently exceeds 80 decibels measured at the edge of an Exhibitor's booth or is clearly identifiable more than 80 feet from that booth is considered objectionable.

25. MEETINGS & DISPLAYS OUTSIDE EXHIBIT AREA

In order to ensure the success of the Event and avoid dilution of benefits extended to all partners, Exhibitor may not extend invitations, call meetings or otherwise encourage absence of other exhibitors/sponsors attendees from any program or other component of the Event during Show Hours or any function sponsored in connection with the Event without prior notice to and approval by ACLP.

Absolutely no exhibits are permitted outside the Facility. There are to be no displays in hotel rooms, hotel public areas or other facilities or areas contracted or used by ACLP.

26. HOTEL ROOMS, SUITES & MEETING ROOMS

ACLP reserves the right to control all suites and meeting rooms in the Facility and in those hotels participating in the ACLP housing block. These controls have already been set up with each property. The Meeting/ Function Space Application is included In the Exhibitor Console to submit requests for function space, including meeting and hospitality rooms. You also may submit your application for meeting space online in the "For Exhibitors" section of the website. No meetings, private functions, including lunch meetings, or entertainment can be scheduled during Show Hours: Thursday, May 21 from 10 a.m. to 6:30 p.m. and Friday, May 22 from 10 a.m. to 2 p.m.

No product displays or demonstrations are permitted in meeting rooms. Activities that conflict with the nature of ACLP are not permitted. Suites and meeting rooms are assigned on a first-come, first-served basis and only to Exhibitors and organizations allied ACLP.

27. ATTENDEE LISTS

Attendee lists from the Event are distributed only to exhibiting companies, other official partners and attendees. Lists include company name, contact name, title and mailing address only. Such lists shall only be used for mailings of promotional material relating to Exhibitor's booth at the Event and shall not be reproduced, transferred or used in any other manner. In using such lists for mailings, Exhibitor must ensure compliance with all country, state and local laws and regulations including, but not limited to, the European Union's General Data Protection Regulations (GDPR) and the California Consumer Privacy Act (CCPA). The Exhibitor shall indemnify, hold ACLP, its directors, officers, employees, agents or subcontractors harmless from the performance or breach of this provision by Exhibitor, its employees, agents or contractors. The terms of this provision shall survive the termination or expiration of this Contract.

Please note that Exhibitor and no other individual or organization are authorized to market or to sell attendee lists of ACLP or the Event. ACLP shall not be responsible for any damages or costs related to Exhibitor for purchasing an attendee list via an unauthorized solicitation.

28. FIRE REGULATIONS

- (a) All materials used in exhibit booth(s) must be of a non-flammable nature. Electric signs and equipment must be wired to meet the specifications of the Facility and the Chicago Fire Prevention Division.
- (b) If Exhibitor has equipment that produces heat, smoke or open flames as an integral part of product demonstration, Exhibitor must provide ventilation, safety equipment and proper insulation and utility connections meeting all local fire regulations. Under such circumstances, Exhibitor must also receive written approval of plans from the Facility, the Chicago Fire Prevention Division and from ACLP. A heat producing device form to request approval from the Chicago Fire Prevention Division is included in the Exhibitor Services Manual.
- (c) A complete list of all fire regulations is included in the Exhibitor Services Manual. The Chicago Fire Prevention Division has reserved the right to update, change or amend its rules and regulations after publication in the Exhibitor Services Manual.

29. LABOR RELATIONS

- (a) Full-time employees of Exhibitor may set up Exhibitor's own exhibits without assistance from the local union. Any labor services that may be required beyond what Exhibitor's regular full-time employees can provide must be rendered by union personnel and can be ordered in advance through Alliance Exposition. Proof of full-time employment status may be requested by the Union Steward of any personnel working in Exhibitor's booth.
- (b) If Exhibitor intends to use an Exhibitor Appointed Contractor (EAC) to install and/or dismantle their booth, Exhibitor must register their EAC no later than April 20, 2026. An EAC registration form is provided in the Exhibitor Services Manual. An original Certificate of Insurance must be filed with ACLP in order for any EACs to gain access to the Exhibit Hall. The Facility follows the ESCA (Exhibition Service Contractors Association) Badging System. All EACs are required to wear both a Facility Access Credential and individual Event credential at all times.
- (c) Exhibitor may hand carry its own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. Levy Expositions controls access to the loading docks in order to provide for a safe and orderly move-in/out. Only full-time employees of the exhibiting company are

allowed to hand carry items. Unloading and reloading at the dock of any and all contracted carriers are handled by the General Services Contractor. A dock is provided for use by privately operated vehicles.

30. EXHIBITOR SERVICES MANUAL

In February, Levy Expositions will distribute an Exhibitor Services Manual to Exhibitor that provides complete shipping instructions, production information, and other forms for all services needed during installation, Event Hours and dismantle.

31. WARRANTIES

ACLPL makes no warranties, either express or implied, as to the availability or suitability of the contractors, services and/or equipment of the Facility, ACLPL, or their respective employees, agents or contractors.

32. DO NO HARM

Exhibitor agrees to not engage in any conduct or take any action that is illegal or intended to reflect negatively on or harm the reputation or business interests of ACLPL or its members. Exhibitor further agrees not to harm, disturb, disrupt, or otherwise interfere with ACLPL's operations, including Event. Exhibitor shall immediately notify ACLPL of any knowledge of or reasonable suspicion of violation of this provision by any exhibitor, attendee, or other entity.

33. RELEASE

In consideration of the opportunity to participate in Event, you and the company you represent agree to FOREVER RELEASE, WAIVE, AND HOLD HARMLESS ACLPL and/or its members, officers, employees, and agents from any and all liability, injury, damage, loss, or expense that may arise, directly or indirectly, now or in the future, regardless of whether caused by fault on the part of ACLPL, in connection with your attendance at a ACLPL -hosted in-person event. You understand this release and waiver is intended to be as broad and inclusive as is permitted by law, and that if any portion of this release and waiver is held invalid, the remainder will continue in full legal force and effect. This release and waiver shall extend to and be binding upon you and your estate, heirs, executors, administrators, and personal representatives.

34. AMENDMENTS/ INTERPRETATION

ACLPL reserves the right to amend and enforce this Contract. Written notice of any amendments shall be given to Exhibitor. Exhibitor, for itself, its agents and employees, agrees to abide by this Contract set forth therein, or by any subsequent amendments. ACLPL reserves the sole right to interpret this Contract. All interpretations are final and are not subject to review or to appeal. Exhibitor, its employees, agents, contractors, and/or booth personnel in the sole interpretation of ACLPL shall be subject to disciplinary action up to and including ejection from the Event and refusal to participate in any future events of ACLPL.

35. ENFORCEMENT/ MISCELLANEOUS

This Contract is governed by Illinois law and the Exhibitor consents to the exclusive jurisdiction of the State and Federal courts seated in Cook County, Illinois, with respect to any action arising out of this Contract or 2026 Annual Conference. The parties explicitly acknowledge and agree that the provisions of this Contract are both reasonable and enforceable. However, the provisions of this Contract are severable and, as such, the invalidity of any one or more provisions shall not affect or limit the enforceability of the remaining provisions. Should any provision be held unenforceable for any reason, then such provision shall be enforced to the maximum extent permitted by law.

This Contract will be binding on the Exhibitor's heirs, successors and assigns.

36. LIMITATION OF LIABILITY

EXCEPT WITH REGARDS TO THE INDEMNITY OBLIGATIONS OF SHOW MANAGEMENT IN SECTION 19, IN NO EVENT SHALL THE FACILITY, THE AHRMM EVENT, AHRMM , THEIR OWNERS, MANAGERS, OFFICERS OR DIRECTORS,

AGENTS, EMPLOYEES, INDEPENDENT CONTRACTORS, SUBSIDIARIES AND AFFILIATES (COLLECTIVELY "AHRMM PARTIES") BE LIABLE TO THE EXHIBITOR OR ANY THIRD PARTY HIRED BY OR OTHERWISE ENGAGED BY THE EXHIBITOR FOR ANY LOST PROFITS OR ANY OTHER INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING ATTORNEY'S FEES AND COSTS, ARISING OUT OF THIS APPLICATION & CONTRACT OR CONNECTED IN ANY WAY WITH USE OF OR INABILITY TO USE THE SERVICES OUTLINED IN THIS APPLICATION & CONTRACT OR FOR ANY CLAIM BY EXHIBITOR, EVEN IF ANY OF THE AHRMM PARTIES HAVE BEEN ADVISED, ARE ON NOTICE, AND/OR SHOULD HAVE BEEN AWARE OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT WITH REGARDS TO THE INDEMNITY OBLIGATIONS OF SHOW MANAGEMENT IN SECTION 19, EXHIBITOR AGREES THAT AHRMM PARTIES' SOLE AND MAXIMUM LIABILITY TO EXHIBITOR, REGARDLESS OF THE CIRCUMSTANCES, SHALL BE THE REFUND OF THE EXHIBIT BOOTH FEE. EXHIBITOR AGREES TO INDEMNIFY AND DEFEND THE AHRMM PARTIES FROM ANY CLAIMS BROUGHT BY A THIRD PARTY HIRED BY, OR ENGAGED BY THE EXHIBITOR FOR ANY AMOUNT BEYOND THE EXHIBIT BOOTH FEE. FURTHER, EXHIBITOR AGREES TO PAY ALL ATTORNEY'S FEES AND COSTS INCURRED BY AHRMM PARTIES ARISING OUT OF, OR IN ANY WAY RELATED TO, THIS CONTRACT. EXHIBITOR SHALL BE SOLEY RESPONSIBLE FOR ITS ATTORNEY'S FEES AND COSTS. EXCEPT WITH REGARDS TO ITS INDEMNITY OBLIGATIONS IN SECTION 19, IN NO EVENT SHALL THE EXHIBITOR BE LIABLE TO THE AHRMM PARTIES OR ANY THIRD PARTY HIRED BY OR OTHERWISE ENGAGED BY THE AHRMM PARTIES FOR ANY LOST PROFITS OR ANY OTHER INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING ATTORNEY'S FEES AND COSTS, ARISING OUT OF THIS APPLICATION & CONTRACT OR CONNECTED IN ANY WAY WITH USE OF OR INABILITY TO USE THE SERVICES OUTLINED IN THIS APPLICATION & CONTRACT OR FOR ANY CLAIM BY THE AHRMM PARTIES, EVEN IF THE EXHIBITOR HAS BEEN ADVISED, ARE ON NOTICE, AND/OR SHOULD HAVE BEEN AWARE OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT WITH REGARDS TO ITS INDEMNITY OBLIGATIONS IN SECTION 19, THE EXHIBITOR'S SOLE AND MAXIMUM LIABILITY TO THE AHRMM PARTIES, REGARDLESS OF THE CIRCUMSTANCES, SHALL BE LIMITED TO THE AMOUNT OF THE EXHIBIT BOOTH FEE. THE AHRMM PARTIES AGREE TO INDEMNIFY AND DEFEND THE EXHIBITOR FROM ANY CLAIMS BROUGHT BY A THIRD PARTY HIRED BY, OR ENGAGED BY THE AHRMM PARTIES FOR ANY AMOUNT BEYOND THE EXHIBIT BOOTH FEE. FURTHER, THE AHRMM PARTIES AGREE TO PAY ALL ATTORNEY'S FEES AND COSTS INCURRED BY EXHIBITOR ARISING OUT OF, OR IN ANY WAY RELATED TO, THIS CONTRACT. THE AHRMM PARTIES SHALL BE SOLEY RESPONSIBLE FOR ITS ATTORNEY'S FEES AND COSTS.

37. PERSONAL INFORMATION CONSENT

EXHIBITOR ACKNOWLEDGES THAT PERSONAL INFORMATION OF ITS COMPANY CONTACTS MAY BE USED BY ACLP: (A) TO FULFILL THE PURPOSE AND OBLIGATIONS OF THIS CONTRACT; (B) TO COMMUNICATE OTHER INFORMATION ABOUT ACLP; (C) TO ENGAGE IN OUTREACH TO SOLICIT CORPORATE SUPPORT OF ACLP IN THE FUTURE; AND (D) IN FURTHERANCE OF ANY OTHER PURPOSE OUTLINED IN ACLP'S PRIVACY POLICY.