STEP-BY-STEP GUIDE
Logging into your new ACLP / CLCC Portal

ASSOCIATION OF
Child Life
Professionals

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CERTIFICATION

Getting started is easy—your account is already set up for you. There are two steps to getting logged in:

1. **First**, you must use the "**Forgot Username**" feature to identify your current username.
2. **Second**, you can then use the "**Forgot Password**" feature to reset your password.

The full steps are listed below:

01 Visit childlife.org and select the login icon in the top-right section of the header

02 Select "Forgot Username"

03 Enter your email address in the "Email" field and click "Submit"

04 An email will be sent containing your username. Click on the link in the email to take you back to the login page.

05 Select "Forgot Password"

06 Enter the Username you received in the email and hit submit

07 You will receive an email to reset your password. Click on the link to reset your password in the email.

08 Select new password and hit "Submit"

09 You can now login using your username and password

You will now be able to sign in using your email and new password. If you have questions about the new portal, please use the 'Contact Us' form.