

To: Child Life Certification Commission

From:

Date:

Subject: Support for Candidate of the Dual Chair-Elect and Commissioner Role

This is a letter of acknowledgement regarding an employee's interest and potential to serve in a leadership role on the Child Life Certification Commission (CLCC). The Commission is charged with maintaining a quality certification program for the child life profession. This includes the development of the certification exam, the communication of certification and recertification information to the membership, and the handling of ethical cases regarding credential holders. The CLCC is a commission that is made up of an executive committee and seven committees.

In the leadership roles within the CLCC, volunteers serve a dual role as a chair of a committee and a commissioner to the commission. This role will include monthly meetings, communication via emails, scheduled meetings determined as needed, and organizational duties (i.e., data review, gathering resources, etc.). Volunteers are also encouraged to attend the annual conference to attend the CLCC meeting.

As an employer, this letter is a statement of your understanding of the time commitment involved in volunteering for this role and you agree to work with the employee to provide reasonable time for participation in the needed meetings and activities of the CLCC.

Your signatures indicates support for the employee taking on this volunteer role and a commitment to secured time for the employee to fulfill the obligations of this role.

Candidate's Name:

Employer's Signature:

Employer's Printed Name:

Employer's Title:

Date: