



Dear Name,

On behalf of the CLCC Nominating Committee, I am pleased to inform you that your name has been suggested for consideration by the CLCC Nominating Committee for the position of Chair-Elect of the Child Life Certification Commission.

At your earliest convenience, please confirm with me at aenright@childlife.org that you have received this e-mail, and if you are willing to be considered for this position.

For full consideration, there are additional materials you will need to submit to aenright@childlife.org. The deadline for receipt of the following is October 15th.

Please submit the candidate self-assessment form, a resume, a letter of professional reference, and a letter of support from your employer acknowledging that your service will require blocks of time for Commission and ACLP Board meetings, Commission and ACLP Board conference calls, and completing the work of the Commission and ACLP Board of Directors.

This particular position is a three-year commitment, with the first year serving as Commission Chair-Elect. During that time, as Chair-Elect, you will not serve on the ACLP Board of Directors. During the second year, as Commission Chair, you will serve a dual role on the ACLP Board. In the third year, as Past Chair, you will again not serve on the ACLP Board of Directors, but will be called to attend Executive meetings as required.

I have attached four documents: the candidate self-assessment form; general criteria and attributes of Board positions; a position description for Chair-Elect / Chair of the Child Life Certification Commission; and the ACLP and CLCC Conflict of Interest Policies.

Congratulations, _____! Please do let me know at your earliest convenience whether or not you wish for your name to be considered by the CLCC Nominating Committee, and do not hesitate to call or e-mail me with any questions about the process or requirements.

Best regards,

Ame Enright
 Director of Certification
 ACLP/CLCC
 7600 Leesburg Pike
 Suite 200 West
 Falls Church, VA 22043
 Direct: [571.483.4485](tel:571.483.4485)
 Fax: [571.483.4482](tel:571.483.4482)

New/Approved: 06/2018
 Revised: 09/2021

CLCC POLICIES MANUAL/GOVERNANCE POLICIES/8.0B NOMINATIONS POLICY FOR THE DUAL ROLE OF COMMISSIONER-ELECT AND COMMITTEE CHAIR-ELECT INVITATION LETTER

aenright@childlife.org
www.childlife.org

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