

Get CLPDC Dates and Deadlines on Your Google Calendar

1. Sign in to your Google Calendar. On the left-hand side of the page, click on the vertical ellipses next to **Add calendar**.

January 2019 <						>	
S	Μ	Т	W	Т	F	S	
30	31	1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	1	2	
3	4	5	6	7	8	9	
Add calendar						:	
My calendars						^	

2. From the drop-down menu, select From URL.

Add calendar	2 PM New calendar				
My calendars	Browse calendars of interest				
🔽 Kari West	From LIPI				
V Birthdays					
Reminders	Import				
Tasks					
Other calendars	7 PM				

3. Type in this URL in the box below the **From URL** heading:

https://ics.teamup.com/feed/ksgt3g3eha2i2fqthv/0.ics

Make sure there are no spaces before or after the URL, and then click on **Add** calendar.

From URL

URL of calendar https://ics.teamup.com/feed/ksgt3g3eha2i2fqthv/0.ic





Make the calendar publicly accessible

You can add a calendar using the iCal format by its address.



Now your calendar will automatically update with CLPDC dates and deadlines. If you have any questions or issues with these instructions, please contact <u>datacenter@childlife.org</u>.