

USER INSTRUCTIONS: Replace the highlighted text with language specific to your program and hospital. Then copy onto your hospital's letterhead and deliver to your administrator. Please contact us at membership@childlife.org if you need assistance.

Dear <ADMINISTRATOR>,

Thank you for your ongoing support of the child life program here at <HOSPITAL>. With your guidance and support, our team has <INSERT MAJOR ACCOMPLISHMENT FROM THE LAST 12 MONTHS>. This would not have been possible if you and <HOSPITAL> did not value the psychosocial care of hospitalized children and the pediatric patient experience.

The Association of Child Life Professionals (ACLP) is the professional membership organization for child life specialists worldwide. ACLP ensures child life specialists stay abreast of the latest news and research relevant to the child life profession and advocates for the inclusion of psychosocial services for children and families. ACLP is also the leading provider of continuing education, professional development, mentorship, child life scholarship, and networking for child life profession. ACLP works to advance the child life profession. Efforts include creating the Child Life Professional Data Center – the first national data repository relevant to child life – and collaborating with the Beryl Institute to release the white paper “What Patient Experience Professionals Can Learn from Child Life.” In addition, the Child Life Certification Commission is the sole provider of certification for child life specialists.

ACLP has launched child life program memberships that allow hospitals and child life programs to give their teams access to all the individual benefits as well as discounts and recognition specific to child life programs. I have included a brochure from ACLP outlining exactly what we could expect if we purchase a program membership for the child life team here at <HOSPITAL>.

Based on our current child life staff size of <TOTAL NUMBER OF CHILD LIFE STAFF>, a program membership for our team would be <INSERT COST OF APPROPRIATELY SIZED PROGRAM MEMBERSHIP - see brochure page 3>. This program membership would be a great benefit to our child life specialists, allowing them to strengthen their clinical skills through continuing education, networking, and more. I hope you will consider working this into the child life budget for fiscal year <YEAR>.

Please let me know if you have any questions. I'm happy to connect you to the ACLP Membership Team if that would be helpful.

Sincerely,

<YOUR NAME>

<YOUR TITLE>

<DEPARTMENT/PROGRAM NAME>